

Visa and other practical information

STUDENT RESIDENCE PERMIT

According to the law regarding foreigners, foreign nationals intending to study in Croatia must regulate their temporary residence for the purpose of studying if their stay in Croatia is longer than 90 days. International students are not allowed to attend classes at the RIT Croatia until they have procured a residence permit.

Visa requirements:

Nationals of countries subject to the visa requirement also need to procure an entry visa for Croatia (Viza C). Information on countries subject to the visa requirement can be found on the web site of the Croatian Ministry of Foreign and European Affairs. The visa application (Viza C) must be submitted to the diplomatic mission or consulate of the Republic of Croatia in the foreign national's home country. The visa application can be submitted either in person or via e-mail. A list of missions and consulates is available on web site of the Croatian Ministry of Foreign and European Affairs.

Where to submit residence permit application:

International students can submit residence permit application in one of two ways:

- to the diplomatic mission or consulate of the Republic of Croatia in their home country or
- to the Central Police Station in Dubrovnik or in Zagreb, immediately upon their arrival in Croatia if they submit the proof of taking part in an exchange programme approved by the Ministry of Science, Education and Sports in Croatia (Erasmus, Erasmus Mundus, CEEPUS, bilateral exchange, etc.) – **recommended!**

When to submit residence permit application:

Students submitting an application to the diplomatic mission or consulate of the Republic of Croatia in their home country should do so prior to their scheduled arrival in Croatia. The usual procedure can take three months or longer (including time needed for all the necessary documents to be translated into Croatian). There is also a fasttrack option for handling the application and students can request this at the diplomatic mission or consulate, in which case they pay a higher fee. Students submitting the application to the Central Police Station in Dubrovnik or Zagreb should do so immediately upon entering Croatia.

Application documents:

Along with the application form for the residence permit, an international student must submit the following documents:

1. Form 1a - for non-EEA countries or Form 1b - for EEA countries,
2. One photo in colour that faithfully represent the person submitting the request (30x35mm),
3. Valid passport and copy of the passport (first page with the photography),
4. Proof of secured housing (e.g. written proof of secured accommodation in the student dormitory or an apartment lease and proof of the landlord's apartment ownership for students in private accommodation),
5. Proof of health insurance (bilingual documents) coming from a home country that has a bilateral agreement on social and health security with Croatia. Nationals of countries that do not have aforementioned agreement with Croatia have to report to the Croatian Institute for Health Insurance (HZZO - Hrvatski zavod za zdravstveno osiguranje) to establish their right to health insurance under Croatian health insurance regulations,
6. Proof of finances: a scholarship or proof of having access to finances in the amount of at least 1,200 Kuna per month during the period of study. The proof of receiving a scholarship is issued by the legal entity granting the scholarship and the proof of finances is issued by a bank in the form of a bank statement but the student can also submit a copy of their Grant agreement which states the amount of funding received.
7. Proof of admittance to a higher education institution in Croatia (acceptance letter from RIT Croatia stating the study purpose of your stay (in Croatian).

Application fee: The application fee for the temporary residence permit for the purpose of studying is 590 Kuna (around 70 EUR). International students receiving a grant from the Croatian Ministry of Science, Education and Sports and Erasmus students are exempted from this fee.

Duration of residence permit:

The temporary residence permit is usually granted for the duration of one year or for the duration of the academic year.

HEALTH CARE

During their stay in Croatia, all international students with temporary residence must have health insurance. Regulated health insurance is the prerequisite for being granted temporary residence permit.

Countries with health care agreements with Croatia:

RIT | Croatia

Croatia regulates the issue of health care for foreign nationals during their stay in Croatia through agreements on social security signed with the following countries: Austria, Belgium, Bosnia and Herzegovina, the Czech Republic, France, Germany, Hungary, Italy, Luxembourg, Macedonia, Montenegro, the Netherlands, Poland, Romania, Serbia, Slovakia, Slovenia and the United Kingdom.

Students from the aforementioned countries are recommended to contact their public health insurance provider before arriving in Croatia in order to obtain the document which enables them to receive health care in Croatia. The right to health care is realised as foreseen in the social security contract received by each student. Health care is provided to foreign nationals in the same way and under the same conditions as Croatian insurance holders: within the network of physicians and health care institutions of the Croatian Institute for Health Insurance (HZZO - Hrvatski zavod za zdravstveno osiguranje). International students have to cover only the participation fees, if these are prescribed by Croatian laws.

Countries without health care agreements with Croatia:

Students from countries which do not have social security agreements with Croatia (or if students are unable to obtain the document foreseen by the social security agreement) are obliged upon entry into Croatia to become insured with the Croatian Institute for Health Insurance (HZZO). In order to register with the HZZO, students should report to the HZZO's appropriate branch office. Students should present their student identification number, which is issued to each student at the central police station upon applying for temporary residence. The HZZO will then temporarily register the student and issue a certificate. This certificate must then be presented at the central police station before students can be granted temporary residence. Once temporary residence has been granted, the HZZO issues a document based on which the student attains the right to full health care within the network of physicians and health institutions of the HZZO. The monthly health insurance cost is approximately 400 Kuna per month (around 55 EUR), for which the appropriate Tax Department of the Ministry of Finances sends money orders to the students' registered places of residence in Croatia.

Visiting students funded by Ministry of Science, Education and Sports:

The Ministry of Science, Education and Sports covers the health insurance expenses for all foreign nationals that are grant receivers of the Ministry, if so foreseen in the grant contract.

Erasmus students:

Erasmus students staying temporarily in Croatia are exempted from paying the fee for compulsory health insurance in Croatia. They may use international health

insurance from their home country or choose to be insured at the health insurance company of their choice.

How to access health care services in Croatia:

General health care services can be accessed by selecting a primary health care physician, whereas health care on other levels (e.g. hospital, specialist examinations) can be accessed by way of a reference document (uputnica) issued by the selected physician.

For all additional information regarding health insurance, please contact the HZZO:

Croatian Institute for Health Insurance (HZZO)

Margaretska 3,

10 000 Zagreb

Phone: 385 1 4806 333

Fax: 385 1 4812 606

E-mail: obvezno-osiguranje@hzzo-net.hr

Web address: www.hzzo-net.hr

REGISTRATION

After the arrival, exchange students must register in the Students Services Office where s/he will get the Exchange student's record sheet, and X-card (if the exchange programme provides it). Exchange student's record sheet contains student's personal information, list of the courses that will be attended and, after passing exams, grades. X-card is student identify card issued by the Croatian Ministry of Education, Science and Sports (MZOŠ – Ministarstvo znanosti, obrazovanja i športa). By the presentation of this identification card the student can enjoy the discount prices in student bars and restaurants. MZOŠ provides X-cards for Erasmus and CEEPUS incoming students.

